

Private Equity Summer Internship Program

Franklin Park is offering a paid (\$20/hr.), six-week, full-time summer internship to a local sophomore or junior year undergraduate college student. We are seeking assistance with special projects related to database management, portfolio analysis, investment monitoring, and client reporting. The intern will attend weekly investment committee meetings, 3rd party investment manager meetings, and work with various professionals across our accounting, investment, legal and monitoring teams to obtain a thorough understanding of the private equity industry.

Founded in 2003, Franklin Park is an employee-owned, global investment advisory firm headquartered in Bala Cynwyd, Pennsylvania. The firm exclusively provides private equity advisory services to select institutional investors, including endowments, foundations, and public, private and labor union pension plans.

The ideal candidate possesses an excellent academic track record and are interested in pursuing a career in the financial services industry.

Qualifications:

- U.S. citizen or permanent resident
- Full-time sophomore or junior year student at a 4-year accredited college or university
- Strong communication skills, both written and oral
- Strong leadership skills
- Produce well documented and organized work product
- Minimum 3.0 GPA (on 4.0 scale)
- Available M-F; 8:30-5:30pm; 40 hours per week
- Advanced Microsoft Excel and Access skills preferred

Timeline:

- Application deadline: February 28, 2025
- Schedule on-site interviews: Week of March 10, 2025
- Candidate Notification: End of March 2025

How to Apply:

Applications may be submitted by emailing Shane Kokitus (skokitus@franklinparkllc.com) a copy of your resume, transcript and an essay describing your career goals and how this internship will help you achieve those goals. Please limit your essay response to 250 words. Incomplete applications may not be considered.